



Prince George's County Public Schools 2015-2016 Student Google Apps Account Summary & Parent/Student Opt-Out Form

We are pleased to offer all third through twelfth grade students in Prince George's County Public Schools safe and secure Google Apps for Education (GAFE) accounts to support **instructional activities**. Google Apps for Education is a suite of free, web-based programs that includes email, document creation, shared calendars, file storage, and collaboration tools. The ability to use these tools in and out of the classroom will enrich the learning experience and allow our teachers and students to develop critical skills to be successful in life. In schools where students have access to Chromebooks, Google Accounts are required in order to use the devices.

PGCPS staff and high school students have had access to Google Apps accounts for several years. Google Apps accounts are accessible from any computer, whether at school or at home. In order to protect our students from inappropriate or unwanted emails, these accounts will be locked inside of a "walled garden." This means that students can only receive email from PGCPS staff and students, and students can only send email to PGCPS staff and students. Email to or from any account other than pgcps.org will be rejected and returned to the sender unless pre-approved by PGCPS based on an instructional need.

As a parent or guardian, you have the right to deny account creation for your child by checking the opt-out box on the form. If you decide to opt out, please provide the reason as we may be able to address your concerns. For additional information, you may visit the Frequently Asked Questions (FAQ) page at <http://tinyurl.com/GAFE-FAQs>.

Parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. PGCPS Google Apps for Education accounts should be used for educational purposes. All students are expected to follow the guidelines for technology use as outlined in the Student Rights and Responsibilities Handbook as well the Acceptable Use Policy. Students shall not:

- Send or display offensive messages or pictures
- Use obscene language
- Harass, insult, or attack others
- Violate copyright laws
- Use another's password or misrepresent one's own identity
- Trespass in another's folders, work or files
- Use the network or District computers for commercial, illegal and/or unauthorized purposes

Violations may result in a loss of access as well as other disciplinary or legal action. For more information, please review the Acceptable Use Policy and the Student Rights and Responsibilities Handbook.



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If you elect not to grant permission for your child to have a PGCPS Google Apps Account, please return this Opt-Out Form with the appropriate signature to your child's school.

Please print or type the information below.

STUDENT

Student Name: _____ Student ID #: _____

School/ Location: _____ Grade: _____

I understand that Prince George's County Public Schools is taking all reasonable precautions to protect my child from harmful content on the Internet, as required by Federal and State law. I choose to opt-out of my child having a PGCPS Google Apps account by checking the "Opt-out" box below.

I certify that the information contained on this form is correct.

PARENT OR GUARDIAN

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____

I do NOT wish for my child to have a PGCPS Google Apps account and elect to OPT-OUT by checking this box.

Reason:
(Optional) _____

Parent/Guardian Email Address (optional): _____