June 7, 2018

Dear Parent or Guardian,

As the school year comes to a close, I would like to take this time to thank you for the opportunity to serve your family this school year. In order to prepare for the 2018/2019 school year I would like to remind you a few things:

1. Any medication used in the health room this year, must be picked up by the close of last day of school, June 20, 2018. Medications not picked up by 1:00 pm on June 20, 2018, will be discarded.

2. Every child must have documentation of up-to-date immunizations and a physical, which should address any health concerns that your child may have. For example, a child with asthma, diabetes, seizures, seasonal allergies [which affect skin or eyes], or food allergies [milk intolerance, seafood] should have documentation of the health concern on the appropriate form signed by the doctor.

3. Any child who has severe food allergies that could result in a life threatening reaction should have an "Epi-pen" available for use in case of emergency as well as a signed medication authorization form giving staff permission to administer it.

4. Any child who was on medication this year for any reason must have new medication forms submitted for the upcoming 2018/2019 school year.

Please review your child’s immunization record to make sure he or she is in compliance and get any forms that are required completed before the beginning of the new school year.

Thank you for your help and consideration

Elizabeth Ngethe, BSN, RN
Professional School Nurse
Gwynn Park High School