PARENT/STUDENT HANDBOOK

2017-2018

"You Can't Hide That Tiger  P.R.I.D.E!"

Prepared, Respect, Integrity, Determined, Excellence

This agenda book belongs to:

_____________________________________________________________________

Cut & Return to Your Child's Teacher

J. Frank Dent Elementary School Student Handbook Parent Acknowledgement page:

Student Name ___ Teacher ___ Grade ___

Parent/Guardian Signature: ___________________ Date: ____________________

* My signature is an acknowledgement that I have read this entire handbook and I am aware of the policies and procedures outlined in its content.
Mission Statement

The mission of J. Frank Dent Elementary School is to provide a rigorous educational program that promotes individual differences, respects all cultures, and inspires a life-long passion for learning. Our role is to prepare our children to graduate college and career ready with the ability to succeed in a diverse and demanding global society.

Vision Statement

We envision J. Frank Dent Elementary School to be an exemplary school that fosters a safe, nurturing, and productive work environment that is conducive to delivering data driven rigorous instruction to all students and that stimulates and challenges all individuals to realize their academic, social, and emotional potential. We will attain this goal through open communication, high expectations, technology integration, active parent involvement with a commitment to P.R.I.D.E for others and ourselves.

Core Values

You can't hide that tiger "P.R.I.D.E!!"

P – Prepared "I am prepared to learn with a positive attitude."

R – Respect "I am respectful of adults, others, property and myself."

I – Integrity "I am a model of integrity."

D – Determined "I am determined to be the best each and everyday."

E – Excellence "I am persistent in attaining excellence."

General School Information

School Colors: Navy Blue and Gold
School Mascot: Tigers
School Motto: EVERY student, EVERY day, COLLEGE BOUND and CAREER READY!!
School Day

The school day for students begins at 7:45 a.m. and ends at 1:55 p.m. After 7:45 a.m. students are late. Students must report to the office, sign in, and receive a late slip. Students who walk or carpool to school should arrive at 7:20 a.m. for breakfast. Students should not arrive to school before 7:20 a.m.

Attendance

To receive the maximum instructional benefit from classroom instruction, a child must be in attendance daily unless illness or a family emergency arises. Please provide a written explanation upon the child’s return to school when your child is absent. It is the student's responsibility to make-up all assignments. Please refer to Board Policy 5113 for more information regarding the Attendance Policy. Unlawful absence and/or truancy is defined as the act of a student being absent from school for a day or any portion of a day or from an individual class or any reason of a class for any reason other than those defined as a lawful excuse for absence from school. This definition applies to students over 16 years of age as well as students under 16 years of age.

a. At all grade levels, students with unlawful absence(s), including so-called "cut days," shall receive a zero for any day(s) of such absence(s). The zero(s) will be averaged with other daily grades.

b. Teachers are not required to provide make-up work for students when their absences are unlawful.

Maryland State Law requires students to attend school regularly. Students are expected to be in school except for the following reasons:
- Death in the immediate family
- Illness of student
- Court Summons
- Hazardous weather conditions
- Observance of a religious holiday
- Suspension

Mandatory Uniform Policy

J. Frank Dent Elementary School has a mandatory uniform policy in effect for the 2017-2018 school year. Many studies have shown that schools where students wear uniforms have significantly fewer discipline problems and student referrals. In addition to this policy, the Prince George's County Public Schools also has a Dress Code. The Dress Code is detailed
below. Students who are found to be in violation of the county dress code will be referred to the principal. The Principal will contact the parent and ask the parent to bring a change of clothes or to pick up their student for the day.

**Dress Code**

**ALL PRE-K STUDENTS:**
**SHIRTS-GOLDEN YELLOW**

**Boys**
- White or light blue, short or long sleeved knit shirts (no logo or ornamental collars)
- Navy blue slacks or navy blue shorts
- Closed toe and Closed heel shoes
- Black or Navy Blue belt
- Solid white or navy blue socks

**Girls**
- White or light blue, short or long sleeved knit shirt, polo shirt (no logo or ornamental collars)
- Navy blue slacks, Navy blue jumper, Navy blue twill tag shorts, or navy blue pleated skort
- Closed toe and Closed heel shoes, solid black or solid white
- Black or Navy Blue belt
- Solid White or Navy Tights ONLY
- Earrings should not be larger than a nickel; long earrings can be a safety hazard during recess and PE

**Boys and Girls**
- ALL students are expected to tuck their shirttails into the waist of their slacks, shorts or skorts.
- A solid navy blue or white V-neck or cardigan sweater can accompany the uniform. The shirts and sweaters cannot have any insignias.

**Skirts, Dresses and Shorts**
- Skirts, dresses, shorts and skorts should be approximately six (6) inches below the buttocks, or no shorter than fingertip level.

- Pants should be secured at the waist — no sagging below waist to expose undergarments.

**Shoes**
- Closed toe and closed heel shoes must be worn
Emergency School Closings

If there is no school, a delayed opening, or it is necessary to close schools during the day due to inclement weather or road conditions, the announcement will be broadcasted over the radio and television. Stations WTOP, WWDC, WMAL, WRC and WOL, will make announcements several times during the morning. Please listen to the radio and T.V. (especially during the winter). You may also access the Prince George's County website at www.pgcps.org for school closings and delays. A two hour delay results in a 9:45 arrival time for students. Breakfast is served if there is a delayed opening. Board Policy # 2565. In case of a local school early dismissal, it is imperative that parents discuss and review with their children what they are to do in the event of an early dismissal. Each child should know exactly where to go. Babysitters should be made aware of plans as well.

Early Dismissal

When a student is to be excused early, the parent/guardian or authorized person, must come to the office and sign the early departure book. The parent/guardian must present picture identification in order to pick up a child. The office will then call the child to the office for dismissal. No exceptions! When possible, medical and dental appointments should be made after school hours. EARLY DISMISSAL ENDS AT 1:30 PM. STUDENTS WILL NOT BE PERMITTED TO BE DISMISSED AFTER 1:30 PM.
In Extreme Emergencies, please see an administrator for assistance. Board Policy # 5117

Health Room

Our school has the services of a full time nurse who is mainly responsible for dispensing medications, vision and hearing screenings, keeping immunization records up to date, assessing students who became sick while at school, as well as applying first aid. The health room is located on the main hall. If a student becomes involved in an accident or becomes ill during school hours, he/she should report to the teacher on duty and then to the health room. Parents will be notified, if necessary, and are responsible for picking up the student. If your child becomes seriously ill at school, we will contact you immediately. Children who get ill at school will need to be picked up by parents and taken home. If we cannot reach you immediately we will use the emergency contact information you have provided. It is very important to have current working phone numbers, and update them regularly as they may change. Please remember we cannot keep seriously ill children at school. Children must be free of fever, vomiting and diarrhea for 24 hours without assistance of medication before they can return to school. The nurse documents every student's visit and if warranted, will make attempts to contact the parent using the phone numbers on file. She will provide each student with a note of their visit and the services that she provided to them. Please have your child's immunization up to date prior to the beginning of the new school. Your child's physician should complete a "Health Inventory" form so that the nurse can identify any medical condition, should there be any. If you know your child is sick, Please do not send them to school.
Medication

Students needing medication while at school must have a completed "PHYSICIAN'S MEDICATION AUTHORIZATION FOR PRESCRIPTION AND NONPRESCRIPTION MEDICATION" form to be completed by the doctor. You may obtain this form from the school's name. Medication must be brought to school in the pharmacy's prescription container labeled with the child's name, dosage, directions, and duration of time medication is to continue. All medication is kept locked in the school's health room for the safety and well-being of the students. Please do not send any medicine to school or ask us to send it home with a child. As with prescription medication, the nurse is not permitted to give your child aspirin, cough drops, or any over-the-counter medications without the properly completed forms.

Textbooks

All basic textbooks are loaned to students for their use during the school year. Textbooks are to be kept clean and covered. You will be required to pay for lost or damaged books.

Agenda Books

Students in grades 2nd - 6th grade are issued a student agenda book each year. The agenda book has a place for daily and long-term assignments, homework and parent/teacher comments. There are also study tips and a study guide by subject. Parents/guardians can be informed about assignments a student has. Parents are encouraged to check the agenda book daily. Students must carry the agenda book to all classes; hall passes for each student are included at the end of the books. If a student loses his/her agenda book, he/she will be deducted student incentive points to replace the book if available.

Reporting Student Progress/Report Cards

Interim Progress Reports will be issued at the middle of the quarter for all students. The reporting system in Prince George's County has been designed to offer strength if both a report card and a parent teacher conference. Written report cards are issued four times during the year, final report cards are issued after the close of the school year. Parent may request additional conferences by contacting the school. If your child appears to be having difficulties, do not wait until the scheduled conferences, call the school and schedule a convenient time to meet with your child's teacher.

Prince George's County Public School uses the School Max Student Information System to manage student data including grades, and attendance records. Student caretakers, such as parent
and guardians can gain access to student data with an "access key". Please contact the school regarding access and training.

**Kindergarten - Grade 1**

**Administrative Policy 5121.1**

*(Quarterly)*

**Kindergarten, and Grade 1**

PR = Proficient - child can demonstrate indicator independently 90 – 100%
IP = In Process - child can reliably demonstrate indicator 80 – 89%
EM = Emerging - child demonstrates indicator with assistance 70 – 79%
ND = Needs Development - child does not demonstrate indicator 50 – 69%

*A six-letter system of marking is used for grades 2nd – 5th* 

*(Quarterly)*

A = Excellent progress at the level of instruction indicated 90-100%
B = Above Average progress at the level of instruction indicated 80-89%
C = Average progress at the level of instruction indicated 70-79%
D = Below average progress at the level of instruction indicated 60-69%
E = Unsatisfactory progress (failure) at the level of instruction indicated below 60%
I = Incomplete.

**Breakfast and Lunch**

The school cafeteria operates under the National School Lunch Program Act that provides funds to assist in the operation of non-profit school lunch program. Menus are sent home at the beginning of each month. The first week of school every child will be given a Free/Reduced Meals Application. This application must be filled out and returned to school. The application is then processed to determine if the family income meets the requirements to qualify to receive free or reduces breakfast and lunch. All lunch applications for free and reduced lunch can be found on the school system’s website. We are encouraging every parent to apply. Our Title I Federal fund ing depends on the number of applications that have been approved/received by September 30th. It is the responsibility of the parent and students to coordinate with the cafeteria manager as it relates to the lunch program. Parents or students are required to bring money to the cafeteria at the beginning of the week before classes begin for the day. Intermediate students can be responsible for turning in their money at the beginning of the week prior to the start of class. Please make sure your student comes prepared for lunch. It is the county policy that a cheese sandwich and milk is given to those students who do not have lunch money.

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<thead>
<tr>
<th></th>
<th>Breakfast</th>
<th>Lunch</th>
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<tbody>
<tr>
<td>Full Price</td>
<td>Free</td>
<td>$2.60</td>
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<tr>
<td>Reduced</td>
<td>Free</td>
<td>.40</td>
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</tbody>
</table>
Portable Electronic Devices/PED
Approved Uses of PEDs in Schools:

1. Students are encouraged to use PEDs for instructional purposes, with school administrator approval.
2. Students are permitted to use PEDs while riding to and from school on PGCPS buses, as long as it does not impact the safe operation of the school bus.
3. The school principal or designee may allow additional times for students to use PEDs at school in approved designated areas.

C. Prohibited Uses of PEDs in Schools:

Students are prohibited from using PEDs in the following manner on school property:

1. Using PEDs in locker rooms or bathrooms at anytime.
2. Using PEDs while getting on or off the school bus.
3. "Sexting" or the taking and/or transmission of nude or sexually explicit photos or videos in school.
4. The unauthorized or unlawful sharing or electronic posting of images taken or stored on PEDs during school hours and/or on school property.
5. Taking, uploading or sharing photos, recording audio, or capturing video during the school day in a manner that reflects bullying, harassment, intimidation or cyber bullying.
6. Using PEDs in any manner that reflects violations in the Student Rights and Responsibilities Handbook.

D. At times when PED use is not permitted, PEDs must be turned off or on silent mode and stored in a back-pack, book bag, pocket, purse, locker, vehicle, etc.

E. Administrators, faculty, and staff may request at any time that students turn off and put away PEDs. Failure to do so may result in disciplinary action and possible confiscation by the school principal. School administrators are required to consult with parents/guardians regarding a student's misuse of a PED and appropriate responses in accordance with the Student Right and Responsibilities Handbook.

Money Valuables/ Personal Possessions

Under normal circumstances children should not bring any money to school. You will be advised when teachers ask students to bring money for field trips, school pictures, book clubs or fundraisers. Do not allow your child to bring toys, trading cards, sports equipment or electronics of any kind to school. The schools DOES NOT assume responsibility for students' possessions,
which may be misplaced, lost or stolen. All such items confiscated by teachers or administration will be locked in the office and returned only to a parent/guardian.

Conference Requests/Calls To Teachers

We welcome and encourage parent involvement in your child's education. Teachers schedule formal report card conferences at least once a year. Parents are encouraged to communicate with teachers frequently. You may contact the school office between 7:15 a.m. and 3:00 p.m. with a message for a teacher. If you wish to schedule a conference with the Principal, teacher, or other staff members, please be certain to call our office 24 hours ahead of time to request your appointment. Our schedules frequently do not allow time for unscheduled conferences during the instructional day. Parent/teacher conferences are scheduled at 7:00 a.m. and 2:30 p.m. with 24 hour notice.

Parent Visitation Program

We are inviting each parent/guardian to schedule at least two days during the school year to observe the instruction taking place in the classroom. You are encouraged to spend a day, morning or afternoon in your child's class or as little as 20 minutes to view the daily routines, interactive instructional strategies, and the excitement of the teaching and learning process. We welcome visits by parents to observe in the classroom. On the day of your visit, please come to the office to obtain a visitor's pass. This policy protects your children from unauthorized persons.

Visitors

All persons visiting the building must report to the office. If you have something to give to your child, leave it at the office. We will see that your child gets the item without interrupting the class. If you would like to attend a conference with your child's teacher, your may call the office and leave a message or send a note by your child. The school office staff and teachers are responsible for the safety of all students in the school. ALL visitors to the school must stop by the office first. You must be on the registration, birth certificate or contact form to visit classrooms. Parents and relatives are always welcome at J. Frank Dent ES and may visit at any time, as long as they are identified on the form. All visitors to the building must have state issued photo identification. A copy of the ID will be made and kept for our records. The ONLY time a parent or legal guardian cannot visit a child's classroom is if the school has a copy of a court-ordered document. If the parent's name is on the child's birth certificate, he/she may visit the child in the classroom. Board Policy # 0500

Birthday Celebrations

Birthday celebrations are never permitted during the school day. Do not send food for birthday parties, as it will have to be returned home. Birthdays will be acknowledged daily during the morning announcements.
Field Trips

Field trips are a fun and educational way to extend the learning experience. Remember to fill out your form in advance. We cannot accept phone authorization for field trips. We encourage parent chaperones; however, we cannot allow younger siblings to attend field trips along with parent chaperones.

Fingerprinting/Background Check

Chaperones who will participate in a day field trip or an overnight school trip are considered to be volunteers and must undergo a commercial background check initiated by PGCPS through the Fingerprinting Office before performing duties.

Child Abuse/Neglect

School personnel are required by state law to notify Protective Services about possible neglect or abuse. Discipline measures from parents or other adults that leave bruises or wounds on a child must be reported for further investigation.

Bullying, Harassment or Intimidation

Bullying, harassment or intimidation is not tolerated in Prince George's County Public Schools. If you suspect that you are bullied, you should complete and submit a Bullying, Harassment or Intimidation Reporting Form and inform a responsible adult. The reporting form can be obtained from Guidance Counselor or in the Main Office. Please see the office secretary. Board Policy # 5143

Cafeteria Standards

1. Students may talk softly while at the table. (Six-Inch Voices)
2. At times during the lunch period there will be quiet time in order to allow the duty teachers to make announcements, etc.
3. Food will be eaten properly and is NEVER shared.
4. When the teacher signals students that lunchtime is over, all talking stops and attention is giving to the teacher in charge.
5. Candy and sodas are not allowed during lunch.
6. Students will receive the opportunity to use the bathroom in class before entering the cafeteria.
7. No food is to be taken on the playground.

Playground Standards

1. Games will be played on the section of the playground designated for that activity.
2. Students must have permission from their teacher to leave the playground.
3. Physical contact sports and group chasing games and not permitted.
4. When the whistle is blown to indicate that a playground period is over, line up immediately.

**Hallway Standards**

1. Walk quiet in the halls.
2. Students need a pass when unsupervised in the hall.
3. Students should leave school at dismissal and remain outside if waiting for a ride. Should an emergency arise after dismissal, go to the office (through the main door) for assistance.

**Internet Use**

You will have the ability to use the World Wide Web at J. Frank Dent Elementary School. You are not to visit any inappropriate websites. If one comes up on your computer please let your teacher know immediately.

**Transportation and Safety**

Prince George's County Public School operates a free bus service for eligible students. This is a privilege not a right. A student's bus privilege may be taken if he/she does not follow the rules for bus riders. Students are expected to ride their assigned bus and will not be permitted to ride a different bus without a written request from a parent and prior approval from the office. For a safe and enjoyable ride to and from school, you will be reminded frequently about the rules for good behavior on the bus.

Make sure you follow these rules:
1. Remain seated until the bus stops.
2. Keep the aisles clear.
3. Use quiet voices.
4. Follow the directions of the bus driver.
5. Enter and leave the bus in an orderly manner.
6. Form a first-come first served line in your community while waiting for the bus.

You may not ride a bus other than your assigned bus route or get on or off at a different house unless a written request is received from the parent or guardian and is signed by the principal. Walking students are to go directly home when dismissed from school. Remember to stay on the curb area, cross at corners and never to play in the street. Transported students are given a bus assignment and are to ride that bus and that bus only to and from school. Riding a bus is a privilege and good behavior is required in order to maintain a safe environment on each bus. The school supplies the driver in maintaining safe bus riding habits. Anyone who violates the safety standards will be suspended from the bus and parents will then be responsible for providing the child's transportation. **Board Policy # 5131**
Student Expectations

At J. Frank Dent Elementary School, we have developed and designed school wide expectations based on the Prince George's County Students Right and Responsibilities Handbook. Each student is expected to follow the Student Management and Disciplinary Policy — Positive Behavior Interventions and Support (PBIS)

Consequences

If school routines and expectations are not followed, these steps will be taken:

1. Individual Formal Warning - The teacher attempts to redirect the student.
2. Quiet 5-minute time out in the classroom.
   a. Loss of some recess
3. Quiet time out in another classroom
   a. Phone call home by the teacher
   b. This is a temporary removal at a place designated by the grade level team of teachers. Students may need to complete work and a form letter will send home with the student. The teacher will conference with the student. Student will complete a reflection – Think Form. In some instances the teacher will complete a guidance referral for counselor follow-up and intervention.
   c. Loss of entire recess
4. Removal from class/Conference with an Administrator/Possibly a PS-74
   a. Conference with an Administrator
   b. PS-74 (if needed)
   c. Phone call home by
   d. Community Service Activity.
5. Removal from class
   a. Conference with an Administrator and Parent
   b. PS-74
   c. Possibly In-school or Out of school suspension
   d. Community Service Activity

Students with infractions may lose recess. There will be a system of positive rewards for students who meet the goals of the discipline plan. These will be explained to you by your teacher and administrators.
J. FRANK( DENT ELEMENTARY SCHOOL

CONTRACT FOR OPTIMAL LEARNING

PARENT/GUARDIAN AGREEMENT

I want my child to achieve. Therefore, I shall strive to:

- See that my child is punctual and strives for 100% attendance, and contact the school if my child is absent.
- Support the school in its efforts to maintain proper discipline.
- Ensure my child wears their uniform daily.
- Establish a time and place for homework and check the work nightly:
  - My child's homework place is________________________
  - My child's homework time is________________________
- Talk with my child about his/her school activities every day.
- Attend conferences, look at school work, and call the school as needed to monitor my child's progress.
- Limit my child's TV viewing and help select worthwhile programs.

Signature ________________________________

TEACHER AGREEMENT

It is important that students achieve. Therefore, I shall strive to:

- Provide homework assignments for students a minimum of Monday through Thursday.
- Encourage students and parents by providing information about student progress.
- Provide motivating authentic learning experiences in my classroom.
- Explain my expectation, instructional goals, and grading system to students and parents.
- Guide students in their choice of TV programs.

Signature ________________________________
STUDENT AGREEMENT

It is important that I work to the best of my ability; Therefore, I shall strive to:

- Achieve 100% attendance.
- Wear my uniform daily or follow the Prince George's County Public Schools Dress Code.
- Come to school each day with pens, pencils, paper, and other necessary tools for learning.
- Work as hard as I can on my school assignments and complete and return homework assignments.
- Observe a regular uninterrupted 15 minutes of reading time Monday through Friday.
- Follow the Student Rights and Responsibility Handbook.

Signature

PRINCIPAL AGREEMENT

It is important that all students achieve. Therefore I shall strive to:

- Create a welcoming environment for students and parents.
- Communicate to students and parents the school's mission and goals.
- Ensure a safe and orderly learning environment.
- Reinforce the partnership between parent, student and staff.
- Act as the instructional leader by supporting teachers in their classrooms.
- Provide appropriate staff development and training for teachers and parents.

Signature

Most important, we promise to help each other carry out this agreement.
<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
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<tbody>
<tr>
<td>July 4</td>
<td>Tuesday</td>
<td>Holiday* – Independence Day  Schools and Offices Closed</td>
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<tr>
<td>August 21-23</td>
<td>Monday - Wednesday</td>
<td>Professional Duty Days for New Teachers</td>
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<td>August 28-31</td>
<td>Monday - Thursday</td>
<td>Professional Duty Days for All Teachers</td>
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<tr>
<td>August 30</td>
<td>Wednesday</td>
<td>Professional Development</td>
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<tr>
<td>August 31</td>
<td>Thursday</td>
<td>Systemic Orientation Day for Pre-K and Kindergarten Students</td>
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<tr>
<td>September 1</td>
<td>Friday</td>
<td>Professional Duty Day for All Teachers</td>
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<td>September 1</td>
<td>Friday</td>
<td>Eid al-Adha**</td>
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<tr>
<td>September 4</td>
<td>Monday</td>
<td>Holiday* – Labor Day – Schools and Offices Closed</td>
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<tr>
<td>September 5</td>
<td>Tuesday</td>
<td>Systemic Orientation Day – New Gr. 6&amp;7 Middle-Schoolers &amp; New 9th Graders</td>
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<tr>
<td>September 6</td>
<td>Wednesday</td>
<td>First Day of School for All Students</td>
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<td>September 21</td>
<td>Thursday</td>
<td>Rosh Hashanah**</td>
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<td>September 29</td>
<td>Friday</td>
<td>Professional Development – 2-Hr. Early Dismissal for Students</td>
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<tr>
<td>September 30</td>
<td>Saturday</td>
<td>Yom Kippur**</td>
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<td>October 19</td>
<td>Thursday</td>
<td>Diwali**</td>
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<tr>
<td>October 20</td>
<td>Friday</td>
<td>Prof. Development – Schools Closed for Students***</td>
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<tr>
<td>October 30</td>
<td>Monday</td>
<td>Professional Development – 2-Hr. Early Dismissal for Students</td>
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<td>November 3</td>
<td>Friday</td>
<td>Professional Development – 2-Hr. Early Dismissal for Students</td>
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<td>November 9</td>
<td>Thursday</td>
<td>End of First Quarter (46 days)</td>
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<td>November 10</td>
<td>Friday</td>
<td>Veterans Day (Observed) &amp; Parent-Teacher Conferences – Schools Closed for Students***</td>
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<td>November 13</td>
<td>Monday</td>
<td>Professional Day for Teachers – 2-Hr. Early Dismissal for Students</td>
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<td>November 22-24</td>
<td>Wednesday - Friday</td>
<td>Holidays* – Thanksgiving – Schools and Offices Closed</td>
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<td>December 8</td>
<td>Friday</td>
<td>Professional Development – 2-Hr. Early Dismissal for Students</td>
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<tr>
<td>December 25-29</td>
<td>Monday - Friday</td>
<td>Winter Break* &amp; Christmas Holiday – Schools and Offices Closed</td>
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<tr>
<td>January 1</td>
<td>Monday</td>
<td>Winter Break* – New Year’s Holiday – Schools and Offices Closed</td>
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<td>January 15</td>
<td>Monday</td>
<td>Holiday* – Martin L. King, Jr. Day – Schools and Offices Closed</td>
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<td>January 25</td>
<td>Thursday</td>
<td>End of Second Quarter (44 days)</td>
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<td>January 26</td>
<td>Friday</td>
<td>Professional Day for Teachers – 2-Hr. Early Dismissal for Students</td>
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<td>February 9</td>
<td>Friday</td>
<td>Professional Development – Schools Closed for Students***</td>
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<tr>
<td>February 19</td>
<td>Monday</td>
<td>Holiday* – Presidents’ Day – Schools and Offices Closed (will be a student day if three inclement weather days are used)</td>
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<td>March 28</td>
<td>Wednesday</td>
<td>End of Third Quarter (42 days)</td>
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<tr>
<td>March 29</td>
<td>Thursday</td>
<td>Professional Day for Teachers – 2-Hr. Early Dismissal for Students</td>
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<tr>
<td>March 30 &amp; April 2</td>
<td>Friday &amp; Monday</td>
<td>Holidays* – Easter – Schools and Offices Closed</td>
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<td>March 31-April 6</td>
<td>Saturday - Friday</td>
<td>Passover**</td>
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<td>April 3-6</td>
<td>Tuesday - Friday</td>
<td>Spring Break – Schools Closed for Students and Teachers*** (April 6 will be a student day if four inclement weather days are used; April 5 will be a student day if five inclement weather days are used)</td>
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<td>May 16</td>
<td>Wednesday</td>
<td>First Day of Ramadan</td>
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<tr>
<td>May 28</td>
<td>Monday</td>
<td>Holiday* – Memorial Day – Schools and Offices Closed</td>
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<td>June 12</td>
<td>Tuesday</td>
<td>2-Hr. Early Dismissal for Students (Subject to change due to inclement weather: may become a full day for students if the last day changes; the 2-hour early dismissal will occur the day before the last day for students)</td>
</tr>
<tr>
<td>June 13</td>
<td>Wednesday</td>
<td>Last Day for Students – 2-Hr. Early Dismissal – End of Fourth Quarter (48 days) (Subject to change due to inclement weather; the 2-hour early dismissal will occur on the last day for students)***</td>
</tr>
<tr>
<td>June 14</td>
<td>Thursday</td>
<td>Inclement Weather Make-Up Day – Last day for students if one inclement weather day is used</td>
</tr>
<tr>
<td>June 14</td>
<td>Thursday</td>
<td>Last Day of Ramadan</td>
</tr>
<tr>
<td>June 15</td>
<td>Friday</td>
<td>Inclement Weather Make-Up Day – Last day for students if two inclement weather days are used</td>
</tr>
<tr>
<td>June 15</td>
<td>Friday</td>
<td>Eid al-Fitr**</td>
</tr>
<tr>
<td>June 18</td>
<td>Monday</td>
<td>Last Day for Teachers (Subject to change due to inclement weather)***</td>
</tr>
<tr>
<td>June 26</td>
<td>Tuesday</td>
<td>Holiday* – Primary Election Day – Schools and Offices Closed</td>
</tr>
</tbody>
</table>

180 student days • 192 teacher days • 196 days for new teachers
*All schools and offices closed
**Except for Diwali, holiday begins at sunset of the preceding day. PGCPS prohibits scheduling of any meetings or activities during or after the regular school day (exceptions for state or regional events, and Parent-Teacher Conferences, which are scheduled annually on the federal holiday to support parent attendance).

J. Frank Dent Elementary School
“You Can’t Hide That Tiger Pride”

2017-2018 Mandatory Uniform Policy

Pre-Kindergarten Uniform
- Golden Yellow short or long sleeve knit shirt or polo shirt.
  (No shirts with logos or ornamental collars.
- Navy blue slacks, navy blue shorts, navy blue jumper, navy blue twill tag shorts, or navy blue skorts.
- Closed toe and closed heel shoes, solid black or white
- Black or Navy Blue belt
- Solid white or Navy blue socks

Kindergarten- Grade 6 Uniform
- White or Light Blue short or long sleeve knit shirt or polo shirt.
  (No shirts with logos or ornamental collars.
- Navy blue slacks, navy blue shorts, navy blue jumper, navy blue twill tag shorts, or navy blue skorts.
- Closed toe and closed heel shoes, solid black or white
- Black or Navy Blue belt
- Solid white or Navy blue socks

- All students are expected to tuck in their shirttails into the waist of their slacks, shorts, or skorts.
- A solid navy blue or White V-neck cardigan sweater can accompany the uniform. The shirts and sweaters cannot have any insignias or logos.
- Skirts, dresses, shorts, and skorts should be approximately six (6) inches below the buttocks, or no shorter than the fingertip level.
- Pants should be secured at the waist with a belt—no sagging below waist to expose undergarments.
J. Frank Dent Elementary School

Pre-Kindergarten Supply List

Sy2017-2018

4 PRIMARY COMPOSITIONS BOOKS
2 (16 COUNT) BOXES OF CRAYONS CRAYONS
12 PENCILS WITH ERASER
4 BOXES OF TISSUE
1 PAIR OF PRIMARY SCISSORS
2 BOTTLES OF HAND SANITIZER
2 BOTTLES OF LIQUID SOAP
1 BOX OF LIQUID SOAP
1 BOX ZIPLOCK SANDWICH BAGS
2 PACK OF 3 IN X 5 IN INDEX CARDS 100 COUNT
2 TUBS OF COLOROX WIPES
1 1 INCH BINDER
2 SMALL BOTTLES OF ELMER'S GLUE
2 PACKS OF BABY WIPES
1 PENCIL BOX

***** 2 SET OF CHANGE OF CLOTHES *****

(SHIRT, PANT, UNDERGARMENTS, SOCKS)
J. Frank Dent Elementary School

KINDERGARTEN SUPPLY LIST

SY2017-2018

4- COMPOSITION NOTEBOOKS

4- BOXES OF CRAYONS (16 COUNT)

6- GLUE STICKS

1- PACK OF PENCIL -12 COUNT

4- BOXES OF TISSUES

2- CONTAINER OF LYSOL WIPES

1- PAIR OF SCHOOL SCISSORS

2- PACK OF COPY PAPER

2- BOTTLE OF HAND SANITIZER

2- BOTTLE OF LIQUID HAND SOAP

1- ZIPLOC BAGS

1:PACK OF 3 in X 5 in INDEX CARDS 100 COUNT
J. Frank Dent Elementary School

FIRST GRADE SCHOOL SUPPLY

Sy2017-2018

3. PRIMARY JOURNALS
4. PACKS OF WOODEN #2 PENCILS
3. BOXES OF 24 COUNT CRAYONS
2. PACKS OF ERASERS
2. GLUE STICKS
2. WIDE RULED COMPOSITION JOURNALS
2. BOXES OF TISSUE
2. BOTTLES OF HAND SANITIZERS
2. BOTTLES OF HAND SOAP
1. BOX OF GALLON ZIPLOC BAGS
1. PAINTING SMOCK/OLD T-SHIRT
1. PAIR OF SCHOOL SCISSORS
2. PACKS 3X5 INDEX CARDS
2. CONTAINERS OF COLOROX WIPES
2. HIGHLIGHTERS
4. LARGE DRY ERASE MARKERS
1. CLIPBOARD
2. PACK POST-IT NOTES

BOYS: 2 BOXES OF ZIPLOCK SANDWICH BAGS

GIRLS: 2 BOXES OF ZIPLOCK GALLONS SIZE BAGS
J. Frank Dent Elementary School
SECOND GRADE SCHOOL SUPPLY
Sy2017-2018

24 #2 PENCILS
3- 36 COUNT CRAYONS
1-12 CLORED PENCILS SHARPENERS
2- LARGE ERASERS
1- PACK ERASERS CAPS
2- PACKS 3inX5in INDEX CARDS
2- 12OZ BOTTLES OF HAND SANITIZER
1- BOTTLE OF HAND SOAP
4- BOXES OF TISSUE
2- WIDE RULED NOTEBOOK PAPER
2- BOXES ZIPLOC QUART SIZE BAGS
2- CONTAINER OF COLOROX WIPES
4- GLUE STICKS
2- BOTTLES OF ELMERS GLUE
2- PAIR OF SCISSORS
6- PRIMARY COMPOSITION BOOKS
4- LARGE ERASE MARKERS
6- FOLDERS WITH PRONGS
4- HIGHLIGHTERS
1- CLIP BOARD
1- PACK OF POST IT NOTES
1- 8COUNT MARKERS (NOT THE FINE TIP)
J. Frank Dent Elementary School

THIRD GRADE SCHOOL SUPPLY

Sy2017-2018

4- COMPOSITION NOTEBOOKS

2- BOXES OF CRAYONS (16 COUNT)

2- FOLDERS

2- PACKS OF LINE WRITING PAPER

6- GLUE STICKS

3- PACK OF PENCIL-12 COUNT

4- BOXES OF TISSUE

2- CONTAINERS OF LYSOL WIPES

1- PAIR OF SCHOOL SCISSORS

2- BOTTLES OF HAND SANITIZER

2- BOTTLES OF LIQUID HAND SOAP

1- BOX OF ZIPLOC BAGS
J. Frank Dent Elementary School

FOURTH GRADE SCHOOL SUPPLY

Sy2017-2018

1. 5 SUBJECT NOTEBOOK
6. MARABIL COMPOSITION NOTEBOOKS
3. PACKS OF LOOSE LEAF PAPER
2. RED POCKET FOLDERS
3- (PACKS OF #2) WOODEN PENCILS
2-24 COUNT BOXES OF CRAYONS
1. PACK OF COLORED PENCILS
1. PACK OF MARKERS
5. GLUE STICKS OR 3 BOTTLES OF GLUE
2. PACKS OF DRY ERASE MARKERS
1. PACK OF HIGHLIGHTERS (3 OR MORE)
1. PENCIL BOX
2. PAIR OF SCISSORS
2. ENCLOSED PENCIL SHARPENERS
5. PINK ERASERS
2. BOTTLES OF HAND SANITIZERS
1. BOTTLE OF LIQUID SOAP
2. BOXES OF TISSUE
3. PACKS OF POST IT NOTES
2. PACK OF INDEX CARDS
BOYS 1- BOX OF GALLON SIZE ZIPLOC BAGS
GIRLS 1- BOX OF SANDWICH ZIPLOC SIZE BAGS
1-5 SUBJECT NOTEBOOK
3- MARBLE COMPOSITION BOOKS
3- PACKS OF LOOSE LEAF PAPER
2- RED POCKET FOLDER
3- (PACKS OF #2) WOODEN PENCILS
2- 24 COUNT BOXES OF CRAYONS
1- PACK OF COLORED PENCILS
1- PACK OF MARKERS
5- GLUE STICKS OR 3 BOTTLES OF ELMER’S GLUE
2- PACKS OF DRY ERASER MARKERS
1- PACK OF HIGHLIGHTERS
1- PENCIL BAG/BOX
2- PAIRS OF SCISSORS
2- ENCLOSED PENCIL SHARPENERS
5- PINK ERASERS
2- BOTTLES OF HAND SANITIZERS
1- BOTTLE OF LIQUID SOAP
2- BOXES OF TISSUE
3- PACKS OF POST IT NOTES
2- PACK OF INDEX CARDS
BOYS 1- BOX OF GALLON SIZE ZIPLOC BAGS
GIRLS 1- BOX OF SANDWICH ZIPLOC SIZE BAGS
2-GLUE STICKS
1-FLASH DRIVE
1-PAIR OF SCISSORS
1-(24 PACK) OF CRAYONS
8-PLASTIC TWO POCKET FOLDERS
2-POST IT NOTES
3-BOXES OF #2 PENCILS
2-ERASERS
3-BOXES OF PENS
1-RULER
3-PACKS OF WIDE Ruled PAPER
2-BOXES OF TISSUE
1-BOX OF ZIPLOC SANDWICH BAGS
1-BOTTLE OF HAND SANITIZER
6-COMPOSITION BOOKS
1-3 RING BINDER
1- BOTTLE OF HAND SOAP
1- PACK OF COLORED PENCILS
1- PACK OF DRY ERASE MARKERS (EXPO)
1-(3 PACK) SHARPIES
2-HIGHLIGHTERS
My DRA Chart

The DRA is a reading test you take three times a year to find out your reading level. You will take the DRA three times so we can see what an even better reader you are becoming and how much your hard work is paying off!

1. Color in the box that most closely matches that score on the worm below in RED.

2. What is your goal for reading growth this year?

3. Find that square on your chart below and color it GREEN

_____________________________ is making strides everyday in reading!
J. Frank Dent Elementary School

Name ____________________
Teacher ________________
Grade ___
Subject ______

My Goals

According to my reading benchmark assessment, my score was _____________.

According to my math benchmark assessment, my score was _____________.

By the end of the school year, my goal is to be _____________. according to my end of the year assessment.

In order to meet that goal, I will need to plan ahead and set goals throughout the year. This chart shows how I will slowly improve to meet my goal.

<table>
<thead>
<tr>
<th>GOAL</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ACTUAL</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Did I reach my goal?

Here are some things my teachers and I think I can do to meet my goal.

1. ______________________________________________________________
   ______________________________________________________________

2. ______________________________________________________________
   ______________________________________________________________

3. ______________________________________________________________
   ______________________________________________________________

Student Signature ____________ Teacher Signature ____________ Parent Signature ____________