

# Greenbelt Middle School



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Mr. George V. Covington Jr., *Principal*  
Mr. Donovan Colding, *Assistant Principal*  
Ms. Johnnie Searcy, *Assistant Principal*  
Ms. Raquel Talley, *Assistant Principal*

Dear Parent Partners,

Periodically questions arise and you need to speak with someone in the school building for assistance. To help you get your questions answered in the most efficient and accurate manner please follow the guidelines outlined below:

- **Step 1, Classroom Teacher:** Your child's teacher is normally the place to start. Contact them by calling the front desk or locating their e-mail address on the school's website.
- **Step 2,** If the teacher is not able to help there are a number of alternatives for a second step depending upon the issue.
  - **School Counselor:** For questions concerning scheduling, 504 plans, student Service Learning hours, general guidance issues.
    - 6th Grade = Ms. Ramsey, lakeisha.ramsey@pgcps.org
    - 7th Grade = Ms. Clark, ieszia.broome@pgcps.org
    - 8th Grade = Ms. Postell, katrina.postell@pgcps.org
    - Registration questions for all grades = Ms. Barnes, cheron.diggs@pgcps.org
  - **TAG Coordinator:** For questions about the TAG program or a TAG student, Ms. Thisse, tracey.thisse@pgcps.org
  - **ESOL Department Chair:** For questions about the ESOL program or an ESOL student, Ms. Hammond, donna.hammond@pgcps.org
  - **Special Education Department Chair:** For questions about the Special Education program or a Special Education student, Ms. Minor, cenita.minor@pgcps.org
- **Step 3,** If your question does not pertain to anyone in Step 2 or the person in Step 2 was not able to assist you contact your child's **Assistant Principal:**
  - 6th Grade = Ms. Talley, raquel.talley@pgcps.org
  - 7th Grade = Ms. Searcy, johnnie.searcy@pgcps.org
  - 8th Grade = Mr. Colding, herbert.colding@pgcps.org
- **Step 4, Principal;** For questions that no one in steps 1-3 could help you with.

Following the above guidelines should help you get answers to your questions efficiently and accurately. Having your questions answered helps us to grow as a school and as a learning community. The more we grow the better we can help our students reach their full potential.

George V. Covington Jr.  
Principal